

**MINUTES OF THE MEETING  
OF BRINDLE PARISH COUNCIL  
HELD ON 23RD MAY 2016  
AT THE COMMUNITY HALL  
WATER STREET BRINDLE**

**PRESENT:-**

**COUNCILLOR D. CRANSHAW (CHAIRMAN) COUNCILLOR D. METCALFE (VICE CHAIRMAN) - COUNCILLORS J. BALDWIN, C. HINDLE, MRS S. LONG, W. NELSON, MRS B. ROBINSON, T. SHARRATT AND J. SWANN.**

**ALSO IN ATTENDANCE:- 2 MEMBERS OF THE PUBLIC.**

**4245. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:**

In accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct the Clerk asked if any Member wished to declare an interest in any matter to be considered by the Parish Council at the meeting. No one did so at this stage.

**4246. MINUTES:**

The Minutes of the proceedings of the meetings of the Parish Council held on 14th March 2016 having previously been circulated were approved as a correct record and signed by the Chairman.

**4247. ADJOURNMENT:**

**THERE THEN FOLLOWED AN ADJOURNMENT TO ALLOW THE PUBLIC TO RAISE ISSUES AND QUESTION THE PARISH COUNCIL REGARDING MATTERS DEALT WITH. AS NO MATTERS WERE RAISED BY THE MEMBERS PUBLIC THE PARISH COUNCIL CONTINUED WITH THE BUSINESS ON THE AGENDA.**

**4248. POLICE LIAISON:**

**(A) NEWSLETTER:**

As the police were not present no report was presented. At the last meeting Councillor Nelson had referred to the incident at Highfield House on Sandy Lane. He had requested information from the police about it but had not received any further information.

Members were concerned that there had not been any newsletters issued by the police since November 2015 and the Police had not attended for some time. The next PACT meeting would be held on 7th June 2016 at the Brinscall Sports and Social Club. Councillor Hindle would attend.

The Clerk also circulated the Police and Crime Commissioner's newsletter.

Resolved:- That the reports be accepted and the Clerk contact the police about their non attendance and the publication of their newsletter.

**(B) CONSUMER ALERTS – TRADING STANDARDS:**

The Clerk circulated copies of the latest consumer alerts from the County Council's Trading Standards Officer.

Resolved:- That the report be accepted.

**4249. COMMUNITY HALL:**

A report was presented on current activities including the Annual Cuckoo Walks on 30th April 2016.

The Community Hall Management Committee requested the Parish Council to complete a questionnaire regarding the facilities at the Hall which was duly completed at the meeting.

Resolved:- That the report be accepted.

*The Chairman (Councillor D. Cranshaw) and Councillor Mrs S. Long declared personal and non prejudicial interests in this matter in respect of being representatives of the Parish Council on the Community Hall Management Committee.*

**4250. LALC REPORT:**

The Clerk reported details of the current newsletter.

A report was presented on the LALC Annual Conference held at the Leyland Hotel on 14th May 2016.

The main issues discussed were highlighted including the County Council's policy relating to the cleaning of gullies to prevent flooding. It was suggested that a map be produced showing the location of gulleys and culverts within the Parish to be used as a basis for requests for gully cleaning as a flood prevention measure.

Resolved:- That the reports be accepted and that consideration be given to the production of the map identifying the location of gulleys in the Parish.

The Chairman (Councillor D. Cranshaw) also referred to the Penwortham Town Council support for cancer research which had been commended to all Parishes.

The next Chorley Area Committee meeting would be on 9th June 2016 and the Chairman (Councillor D. Cranshaw) would attend.

*The Chairman (Councillor D. Cranshaw) declared an interest in this matter in respect of him being Vice Chairman of LALC.*

**4251. HIGHWAY MATTERS:**

**(A). LITTER BIN - FRITHS FARM:**

The Clerk reported that Chorley Council had indicated that they could not provide a bin at the proposed site as it was not considered suitable. The main reason being that the bin would be situated on a bend meaning that road traffic would pose a significant risk to our operatives when servicing the bin, and the footpath was too narrow. By law, a minimum of 1.2metres open space on the footpath was required to allow free movement of push chairs, wheelchairs etc. They also considered that the opposite side of the junction would not be suitable due to the high volume of cables in the

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ground that would restrict the ability to mount the bin.

If the Parish Council could identify another site for a bin that would be suitable for both the needs of residents and also serviceable by operatives then they would review it with a view to installing a bin.

Councillor Hindle reported at the last meeting a damaged litter bin on Bournes Row this had been repaired and emptied.

Resolved:- That Chorley Council be asked to attend a site visit in Gregson Lane to assess a suitable location for a litter bin and the repair of the bin at Bournes Row be noted.

### **(B). FLOODING :**

Following the sites were subject to flooding adjacent to Calverts Cottage Water Street, Birch Lane, Oram Road, the culvert opposite the Community Hall and blocked ditches on Dover Lane /Back Lane between Back Lane Farm and the Riding Centre and near Silcocks Farm on Windmill Lane .

Councillor Baldwin reported that following extensive flooding at the canal on Birch Lane he had contacted the Canals Trust and they had repaired the damage.

Resolved:- That the sites be included on the proposed Parish Map showing the location of gulleys and the repair of the Canal on Birch Lane be noted.

### **(C). SMITHY LANE - SALT BIN:**

The Clerk reported the current situation regarding the repairs to the salt bin in Smithy Lane.

Resolved:- That the County Council be asked to carry out further repair work to the salt bin on Smithy Lane.

### **(D). PRIVATE ROAD:**

It was reported that the road repairs on Private Road outside the Network Rail site had been completed.

The County Council was to undertake an investigation to the road at Holly Bank on Private Road.

Resolved:- That the reports be accepted.

### **(E). FLOODING BRINDLE RISE - HILLHOUSE LANE:**

The Clerk had been informed that the work had been completed.

Resolved:- That the report be accepted.

### **(F). STILES:**

The Chairman (Councillor D. Cranshaw) reported that the stiles at Denham Lane, Breworth Fold, Moss Lane/Smithy Lane and near Eagles Nest required attention and he had notified the Countryside Officer at the County Council.

He had been informed that the stiles were not considered dangerous.

Resolved:- That the Clerk contact the County Footpaths Officer again about the safety of the stiles.

**(G). FOOTPATH SIGNS - ORAM ROAD:**

Councillor Hindle reported that the footpath sign posts near Oram House Farm and near Hewngate Farm on Oram Road required attention. The Footpaths Officer had indicated that the signs were still in position. Councillor Hindle disputed this

Resolved:- That the Clerk inform the County Council.

**(H). POTHoles:**

At the last meeting Councillor Sharratt reported that there was a large pothole on Holt Lane at Denham Hill north east of the car park at Denham Quarry. The pothole was located at the side of the road near Hough Houses Farm at a point where the road was narrow and was really only of single vehicle width.

At the same meeting a Member of the Public reported a pothole at the manhole near the phone box at Top oth Lane.

That the Clerk had informed the County Council but neither pothole had been attended to.

Resolved:- That the Chairman (Councillor D. Cranshaw) undertake a site inspection and notify the Clerk of the situation.

**(I). LITTER PICK:**

The Vice Chairman (Councillor D. Metcalfe) reported that the litter pick on Sandy Lane had been completed.

Resolved:- That the report be accepted.

**(J) STREET NAMEPLATE:**

The Vice Chairman (Councillor D. Metcalfe) had reported that the street nameplate at Hillhouse Lane at the junction with Gowans Lane had fallen down. It was reported the sign had been fixed.

Resolved:- That the report be accepted.

**(K). FOOTPATH 56 -TEMPORARY CLOSURE:**

The Clerk reported the temporary closure of this footpath for a period of six months from January 2016 because of the likelihood of danger to the public following the collapse of Mill Brook culvert.

Resolved:- That the report be noted.

**(L). IRON MAN EVENT:**

The Clerk reminded the Parish Council of the temporary road closures for the event on 17th July 2016.

The Chairman (Councillor D. Cranshaw) had notified local residents he had been contacted by a resident at Top oth Lane. She had commented on a recent bike ride

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along Top oth Lane and asked if the road was to be the subject of a 20 mile speed restriction by the County Council as speeding traffic was a concern.

He had replied to the issues raised .

Resolved:- That the comments be noted.

### **4252. CHORLEY COUNCIL REPORT:**

The Clerk reported on issues affecting the Parish Council.

Councillor Mrs. Long reported on the appointments on outside bodies made by Chorley Council and that the observer on the Community Hall Management Committee was the Councillor for the Wheelton and Withnell ward and not Brindle and Hoghton.

Resolved: - That report be accepted.

### **4253. PLANNING REPORT:**

#### **(A). DECISIONS:**

The Clerk reported that following decisions had been made since the last meeting of the Parish Council.

1. Extension of existing car park (retrospective application) Brookfield Equestrian Centre Windmill Lane. (App no 15/01051/FUL) Applicant Miss J. Brookfield. - Refused.

2. Demolition of outbuilding and construction of a detached dwelling on the same footprint land west of and adjacent to Bowfell Cottage Sandy Lane (App no 16/00006/FUL) Applicants Mr and Mrs Thistlethwaite. - Granted

3. Application to discharge condition 4 (facing materials) 5 (hard landscaping) 7 (scheme for foul and surface water drainage) 11 (hedgerow protection) and 13 (precautionary survey of protected species) planning application 13/00203/FUL Conversion of redundant barn into a single residential dwelling (resubmission of withdrawn application 12/01062/FU) Walter`s Barn Sandy Lane Sandy Lane (App no 16/00103/DIS) Applicant W.Charnley - Granted.

4. Proposed single storey rear extension measuring 4.91 m in depth 5.1 m in width and 3.37m maximum height Fletchers Fold Water Street. (App no 16/00111/PDE )Applicant Mr. Miller. - Granted.

5. Erection of a single storey rear extension Fletchers Fold Water Street (App no 16/00212/FULHH) Applicant Mr. Miller. - Granted.

6. Notice of intention to remove 3 existing antenna and replace with three new antenna on new offset poles and install a cabinet oon existing base and associated development Huggarts Farms Denham Lane.(App no 16/00216/NOT). - Applicant BT. Approved.

7. Notice of intention to install 3 replacement antenna on existing radio tower support poles and associated development Duxon Hill Farm Duxon Hill. (App no 16/00291/FUL ) Applicant EE Ltd . - Approved.

8. Proposed single storey rear conservatory measuring 4m in depth,5.5m in width and 2.25 m high to the eaves and 3m maximum height to the ridge 37 Bournes Row

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(App no 16/00232/PDE) Applicant Mr and Mrs Whittaker . - Granted.

Resolved:- That the report be accepted and that with regard to application at Brookfield Equestrian Centre the Clerk would ascertain the reasons for refusal and ask that the site be re-instated to its former use.

### **(B). APPLICATIONS:**

The Clerk reported no further applications had been received since the last meeting.

Resolved:- That the report be accepted.

### **4254. ACCOUNTS FOR PAYMENT:**

The Clerk submitted the following accounts for payment.

1. A. Harkness	Payroll - January - March 2016	£1061.33
2 A. Harkness	Print Cartridges	£60.24
3. Brindle Community Hall	Hire of Room May 2016	£20.00
4. Whitehead and Aldrich	Payroll Services Quarter ended 31st March 2016	£48.00
5. CPRE	Annual Subscription	£36.00

### **4255. AUDIT OF PARISH COUNCIL ACCOUNTS:**

The Clerk informed the Parish Council that the Audit for 2015/16 would take place on 20th June 2016.

The Independent Internal Auditor had examined the Parish Council's Accounts and procedures, confirmed that they were in order, had agreed the Audit Report and submitted it to the Parish Council for approval.

The Clerk also reported under the procedure it was necessary for the Parish Council to approve an Annual Statement of Governance and that the accounts had been undertaken in accordance with prescribed regulations.

A copy of the Annual Return, Statement of Governance and the Internal Auditor's Report was circulated to each Member of the Parish Council present.

Under the new regulations copies of the Annual Return would be posted on the Parish Council's website for 30 working days from 8th June 2016.

Resolved: - (1) That the Parish Council accepts the report of the Internal Auditor

(2) That the Independent Internal Auditor's fee of £50.00 be paid.

(3) That the Parish Council acknowledges its responsibility for the preparation of the accounts and confirms, to the best of its knowledge and belief that the Council's accounts for the year ended 31st March 2016 are true and correct and it has considered the statement of governance in connection with those accounts.

(4). That the Chairman (Councillor D. Cranshaw) be authorised to sign the Annual Return where appropriate

**4256. INSURANCE PREMIUM - RENEWAL.**

The Clerk submitted details of the Parish Council's insurance quotation from Came and Company for the year from 1st June 2016, and reported that the cost of renewing this would amount to £320.04 - compared with a figure of £301.50 for 2015/16 an increase of £18.54 since last year.

He reminded the Parish Council that in 2015 it had entered into a three year agreement with the Insurers.

The Parish Council was requested to consider the offer and decide whether the cover offered was adequate.

A sum of £350.00 had been included in the Parish Council's Estimates for this premium in 2016/17.

Resolved: - That the Parish Council considers that the Council's Insurance is adequate ,the quotation from Came and Company be accepted,and that it be renewed for 2016/17 at a premium of £320.04.

**4257. APPLICATIONS FOR GRANT**

**The Chairman (Councillor D. Cranshaw) Councillors W. Nelson and T. Sharratt declared an interest in the following item and left the room during consideration of the matter.**

**The Vice Chairman (Councillor D. Metcalfe) was in the chair when discussing the matter.**

**(A) BRINDLE HISTORICAL SOCIETY:**

This application was deferred for further information.

**The Chairman (Councillor D. Cranshaw) Councillors W. Nelson and T. Sharratt returned to the meeting at this point.**

**(B) BRINDLE VILLAGE SHOW:**

The Clerk resubmitted a request from the Secretary of the Brindle Village Show for a donation towards the cost of the Annual Village Show.

Resolved: - That a donation of £100.00 be made.

**(C). BOFFS:**

The Clerk submitted a grant application from the organisation.

Resolved: - That a grant of £75.00 be made to the Brindle Over Fifty Fives Club.

**4258. LOAN:**

The Clerk reported that the loan from the Public Works Loan Board had now matured and no further payments would be made.

Resolved:- That the report be accepted.

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### 4259. PHONE BOX - TOP OTH LANE:

A local resident reported on the progress made in restoring the phone box and the fund raising efforts towards the provision of a defibrillator.

Resolved:- That Mr. Fleming be thanked for the work he had undertaken.

### 4260. DENHAM QUARRY:

Councillor Swann reported that the Japanese Knotweed was growing in the quarry and that the No Motorcycling signs were not present. He had recently asked some motorcyclists to leave the quarry.

Councillor Baldwin reported he had received a letter from the Wildlife Trust regarding Himalayan Balsam and Japanese Knotweed .

The Parish Council were reminded of the map of the Parish showing the location of these species, The Vice Chairman (Councillor D.Metcalf) was currently updating it.

Resolved:- That the Clerk request Chorley Council to erect the signs as soon as possible and further details of the proposals of the Wildlife Trust be considered.

### **4261. PARISH PLAN:**

The Clerk reminded the Parish Council that it had agreed to put a bench at the junction of Denham Lane and Birchin Lane as part of the project under the Parish Plan.

It was felt that a more appropriate location should be considered and a site at Workhouse Lane was suggested.

Resolved:- That the Vice Chairman (Councillor D.Metcalf) consider this suggestion and report to the next meeting of the Parish Council.

### **4262. De HOGHTON ESTATE - FOREST MANAGEMENT PLAN:**

At the last meeting the Clerk had submitted a draft forest management plan for the de Houghton Estate which affected parts of the Parish. The Plan proposed a schedule of felling and restocking of trees across the estate over a ten year period.

Councillor Sharratt referred to the paragraph in the plan concerning the eradication of Himalayan Balsam.

The Clerk had contacted the authors of the report for further information on this.

They had replied that with regard to the Himalayan balsam mentioned within the plan, it was focused in the wetter areas of the estate woodland and along the river.

There were no current grants available for managing the balsam and the focus for the estate was to make the woodlands sustainable. Therefore the estate would consider management as and when, it had any surplus funds from the programmed felling operations.

Resolved:- That the proposals be noted .

### **4263. RURAL COMMUNITY ACTION PLAN:**

The Clerk reported the action being taken in Brindle following the adoption of the Plan by Chorley Council.

He also reported that the Parish Council had been asked whether they wished to

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identify areas in the Parish which were subject to illegal parking on footpaths and verges in the evening and at weekends. Some funding had been allocated to undertake enforcement action regarding this problem.

The Parish Council had identified Bournes Row and Water Street to be considered as part of this enforcement action. Chorley Council had indicated that all of the locations in Brindle did not have any parking restrictions so there was no action they could take.

Resolved:- That the report be noted.

### **4264. COUNTY COUNCIL PROPERTY STRATEGY:**

The Clerk reported that a consultation exercise was to take place from 18th May 2016 to 14th August 2016 he reported on the affect of the proposals for Brindle.

Resolved:- That no observations be made.

### **4265. CENTRAL LANCASHIRE LOCAL PLAN:**

The Clerk submitted consultation letters from Chorley and South Ribble Councils regarding the Gypsies and Travellers and Travelling Showpeople Issues and Options Document .

Resolved:- That no comments be made.

### **4266. ELECTORAL REVIEW OF LANCASHIRE:**

The Clerk reported the Boundary Commission had published its recommendations following a review of the County Council polling districts and had made no changes to its original reviews regarding the polling area so far as Brindle was concerned.

Resolved:- That the matter be noted.

### **4267. DATE OF NEXT MEETING:**

Monday 11th July 2016 at.7.30 p.m. at the Community Hall Water Street Brindle.

**There being no further business the Chairman (Councillor D. Cranshaw)declared the meeting closed at 9.00 p.m.**

**SIGNED  
CHAIRMAN**

**11TH JULY 2016.**